



Minutes of Meeting

Subject:	MLNDA Board of Directors Meeting		
Reference:	-	Date:	13th November 2019
Prepared By:	J. Robbins	Time:	1900hrs (7:00pm)
Approved By:		Location:	First United Bank

Company:	Attendees:
MLNDA	Jacy Robbins, Tim Bays, Roxanne Henricksen, Sydney Burton, Robert Raetzsch, Molly Kelly, Mark Sims, Eilen Thedford, Gary Love
Absent	Miriam Jones, Janet Hudson, Karen Andersen, Wayne Windle, Brent Hammond
Distribution	Attendees + Absent + Membership

Action	Description	Responsible	Due Date
MLNDA General			
1.	Secretary and Treasurer to provide updates: <ul style="list-style-type: none"> S. Burton (Secretary) to provide updates to member roster, etc. 141 members to date. R. Hendricksen (Treasurer) to provide updates to current bank account information (total donations/fees and any expenses paid). 	S. Burton R. Hendricksen	On-going
2.	Separate meeting to be set-up with chairs of all committees to decide placement. For GBRA, Technical and Finance Committee anyone being considered shall submit resume prior to meeting. Update: J. Robbins and S. Burton to review resumes submitted and make recommendations on placement	S. Burton J. Robbins	30-Nov-19
3.	Vote on beginning liability insurance for directors and officers. Update: \$2,888 limit approved by board of directors for liability insurance. M. Sims reviewed details of policies and made recommendation. S. Burton to execute policy.	S. Burton	30-Nov-19
4.	Decide on absent policy for board of directors meeting. Update: 3 consecutive absents or 5 out of 12 absents requires review of director's eligibility and possible removal. Board voted and accepted this required. J. Robbins to write-up official policy document	Directors J. Robbins	30-Nov-19
5.	Bylaws and Certificate of Formation submitted to attorney for amending. Inform when finalized for distribution to membership. Update: Certificate of Formation updated with member status. Distribute Certificate and finalized by-laws.	B. Jones M. Jones	13-Nov-19
6.			
HSE (incl. River clean-up) Committee – Chair: T. Bays			
7.			
Communications & Public Relations Committee – Chair: S. Burton / J. Hudson			
8.	Decide best method for overall management tool (Salesforce) and create website for MLNDA. Update: Salesforce training provided by S. Ramsey and Salesforce now being utilized by organization. Remaining task is to finalize website.	J. Hammond C. Sellers	30-Nov-19

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9.	C. Sellers has investigated and provided requirements for accepting donations on Facebook and Amazon Smiles. S. Burton and C. Sellers to coordinate actions and requirements and proceed with setting up. Update: Amazon Smiles set-up and instructions provided to membership. Ability to donate through Facebook is being finalized and will be provided to membership soon. This will provide an electronic method to donate.	S. Burton C. Sellers	30-Nov-19
10.	Send out status/progress update to members. Update: Progress update sent to membership.	J. Robbins S. Burton	14-Nov-19 CLOSED
11.	Look into how to further spread word about saving the lakes (signage, banners, local businesses, radio advertising, etc.). Get Chamber of Commerce input and feedback. Update: Now advertising on KWED.	W. Windle	11-Oct-19
12.	Consider last Thursday of every month having a social event for members to gather and provide update of progress. Suggest Power Plant for 1 st social event. Coordinate with Power Plant to provide a certain donation from sales from that evening. Update: First social event held on November 8 th with great turn-out. Plan to have another event mid January after holidays.	T. Anders S. Burton J. Robbins	30-Oct-19 CLOSED
Association Fundraising Committee – Chair: M. Kelly			
13.	Look into local area business's allowing donations of \$1 or to the nearest dollar on purchases (HEB, Walmart, Home Depot, local business's, etc.) Start by talking to Chamber of Commerce. Update: Follow-up with Doug Parker for Walmart and Tess Anders for HEB.	W. Windle R. Raetzsch	15-Nov-19
14.	Jon Pardi's agent has confirmed no availability for all of 2020 for the proposed save the lakes concert event. Continue to contact other agent or performers we may know.	M. Kelly J. Robbins	15-Dec-19
15.	Provide updates on fundraising ideas. Continue to research other fundraising ideas.	M. Kelly	Ongoing
GBRA Committee – Chair: J. Hudson			
16.	Next GBRA meeting set-up for Friday, November 22 nd at 10:30am. Purpose of meeting will outline proposed plan for GBRA feedback. Finance Committee to attend.	J. Hudson J. Robbins	22-Nov-19
17.			
Technical Committee on Dam Construction – Chair: J. Robbins			
18.	Develop Scope of Services for Engineering Consultant for initial review of Dam Rehabilitation documents. Two main components of scope to be developed: <ul style="list-style-type: none"> Technical Scope – J. Robbins Procurement Scope included Terms & Conditions - ??? Engineering Consultant to propose quote based on developed scope.	J. Robbins	30-Nov-19
19.			
Financing Committee on Dam Construction – Chair: M. Jones / B. Hammond			
20.	Develop proposed plan and overall financing strategy to provide to lobbyists and Senate Committee charged with river authority infrastructure. Identify and work with lobbyist to develop proposed costs.	J. Robbins	15-Nov-19



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21.	Contact Senator Cornyn's office about applying for USDA grant. If awarded grant could cover large portion of detailed engineering cost.	J. Robbins	15-Nov-19
22.	First major round of donations from membership to include: <ul style="list-style-type: none">• Engineering Consultant Services for initial Dam Rehabilitation document review• Lobbyists for Senate Committee• Grant Writing Goal is to define cost for the above with the next month and provide to membership for donations.	J. Robbins	15-Dec-19

Minutes approved by:

MLNDA President

Signature

MLNDA Secretary

Signature