



Minutes of Meeting

Subject:	MLNDA Board of Directors Meeting		
Reference:	-	Date:	12 th June 2023
Prepared By:	J. Robbins	Time:	1830hrs (6:30pm)
Approved By:	J. Robbins / C. Sellers	Location:	Conference Call (Zoom)

Company:	Attendees:
MLNDA	Jacy Robbins, Andy Taylor, Christy Sellers, Robert Raetzsch, Danelle Roddy, Michael Messersmith, Paul Bluntzer
Absent	Miriam Jones, Roxanne Henriksen, Jack Walker
Distribution	Attendees + Absent + Membership

Action	Description	Responsible	Due Date
MLNDA General / Administrative			
1.	Called Meeting to order Time: 6:33 pm Adjourned Meeting Time: 7:39 pm	J. Robbins	On-going
2.	Treasurer's Report – bank account status, donations/fees received, expenses paid, etc. Update 12-Jun-23: <ul style="list-style-type: none"> \$35,819.25 balance Revenues: <ul style="list-style-type: none"> \$251.94 donations/membership dues Expenses: <ul style="list-style-type: none"> \$0.00 	R. Henriksen	On-going
Membership and Communications Committee – Chair: D. Roddy, Co-chair: C. Sellers			
3.	Membership Roster Updates (0 new members since last month) Update 12-Jun-23: 118 individuals (104 renewed, 14 new), 68 households (59 renewed, 9 new)	C. Sellers	On-going
4.			
Fundraising Committee – Chair: M. Jones, Co-Chair: S. Fitzgerald			
5.	Update on fundraising donation efforts: Update 07-Nov-22: \$174,574 raised to date towards the goal of \$225,000. Fundraising efforts on HOLD until further plan developed.	M. Jones T. Anders	On-HOLD
Engineering & Construction Committee – Chair: J. Robbins, Co-Chair: L. Moore			
6.	Team consisting of representatives from MLNDA, WCID, City of Seguin, FNI, and Sorenson met with GBRA on May 25 th to present revised results of the preliminary engineering study. Overall productive meeting with GBRA supportive of the proposed solution provided several concerns could be addressed.	INFO	25-May-23 CLOSED
7.	Team consisting of representatives from MLNDA, Sorenson, FNI, and Obermeyer met on June 1 st to discuss how to address GBRA concerns in regards to operation of the gates. Obermeyer to supply documentation on operation of the gates and further details to confirm sizing of lifting device.	J. Robbins FNI Obermeyer	30-Jun-23



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8.	City, MLNDA, and FNI have agreed to move forward with study to refine lifting device solution. Study will focus on detailing two tower cranes to aide in construction and ongoing maintenance of the gates. GBRA indicated this to be one of their main concerns remaining to address. This will be detailed in a separate technical memorandum and preliminary engineering report costs updated and finalized based on results.	J. Robbins FNI	30-Jul-23
9.	Preliminary Engineering Report Updates: Moving forward it is suggested that the preliminary engineering study present two options and these options included in separate reports: <ul style="list-style-type: none"> <u>Base Case Option: Modernized Bear Trap Gates</u>, Draft of report submitted. Due to GBRA not accepting this as a viable solution its suggested to keep report in draft form. <u>Alternative Option: Obermeyer Gates</u>, FNI and Sorenson are working with Obermeyer to develop costs. FNI to submit stand-alone report for Obermeyer. Report to be finalized upon completion of lifting device study. 	J. Robbins C. Sellers A. Taylor P. Bluntzer	30-Jul-23
Financing & District Committee – Chair: A. Taylor			
10.	Property Value Assessments: MLNDA should start planning to perform a property value assessment study due to the draining of the lake. Study should compare property values downstream of the dam as these properties most accurately reflect what Meadow Lake property owners now have. As property values are assessed by the Appraisal District in January of each year plan for study completion by November 2023. Study should take 1 month to complete with start in October of 2023 and will need to secure \$30,000 in funding prior to October.	M. Jones C. Sellers	30-Aug-23
11.	Grant Updates: <u>Maintaining and Enhancing Hydroelectric Incentives Grant Program</u> administered by the Department of Energy's Grid Deployment office. Sorenson will support in submitting application. Key dates for grant program: <ul style="list-style-type: none"> May 8th thru June 22nd: LOI June 23rd thru October 6th: Full Application November 2023: Expected Award Ensure LOI submitted by deadline. Update 12-Jun-23: Working with City and Sorenson to submit LOI. Confirming currently if City can be main applicant on grant.	J. Robbins C. Sellers	22-Jun-23
12.	WCID Debt Election: Provided some or all of the above financing aids are awarded/approved then a WCID election will be required. Important to decide on debt amount to recommend for voter approval. This can be decided closer to when the election must be called and based on the most current information at time of calling election. Update 12-Jun-23: Because of the likely potential to receive grant funding and funding from the City it will be important for the bond election to pass. Consider survey/election performed by MLNDA that helps indicate maximum bond election that will pass.	J. Robbins	30-July-23
13.	A. Taylor and M. Meskill working on draft contract (WCID term sheet) for GBRA review and approval. This and a finalized preliminary engineering report will be required prior to election and need to be presented to voters	A. Taylor	01-Aug-23



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	for their information.		

Minutes approved by:

MLNDA President

Signature

MLNDA Secretary

Signature