



# Minutes of Meeting

Subject:	<b>MLNDA Board of Directors Meeting</b>		
Reference:	-	Date:	21st August 2019
Prepared By:	J. Robbins	Time:	1900hrs (7:00pm)
Approved By:		Location:	Burton Home

<b>Company:</b>	<b>Attendees:</b>
MLNDA	Jacy Robbins, Tim Bays, Janet Hudson, Miriam Jones, Robert Raetszch, Eilen Thedford, Sydney Burton, Roxanne Henriksen, Flor Sanchez, Molly Kelly
Absent	Christy Sellers
Distribution	Attendees + Absent + Membership

Action	Description	Responsible	Due Date
1.	<u>Summary:</u> The below actions were reviewed, updated and closed as necessary.	INFO	N/A
<b>Establishing Lake Association</b>			
2.	Founding Lake Association Members will meet again on August 12 <sup>th</sup> to discuss requirements and actions for establishing Association (Refer to Requirements and Action Summary document dated Saturday, July 26 <sup>th</sup> 2019 and email from Miriam Jones with legal documents attached for establishing association dated 7/25/2019 at 3:48pm). <b>All members to review documents.</b> Meeting Location: Campaigne Home <b>Update:</b> 1st draft of bylaws issued for review. Decision made to have separate bylaw review meeting on August 24 with Jacy Robbins, Tim Bays, Robert Raetzch and Janet Hudson.	Jacy Robbins Janet Hudson Robert Raetszch Tim Bays	31 Aug 19
3.	Locate Citizens United for Lake Placid (CULP) bylaws for review and guidance. CULP Secretary Ron Hermes. Distribute to group contained herein. <b>Update:</b> Bylaws sent out to steering committee for review.	Donna Raetszch	12 Aug 19 CLOSED
4.	Set-up Lake Association Facebook Page for better communication and information dissemination to group. Christy Sellers nominated as responsible person for this. Once officials and committee members are chosen they will provide updates to Christy for posting. <b>Update:</b> Facebook page set-up and active.	Christy Sellers	31 Aug 19 CLOSED
5.	Saturday, August 31 <sup>st</sup> at 10:00am at Seguin Public Library – First MLNDA members meeting. All invites to be sent out. <b>Update:</b> Jacy Robbins will facilitate and provide agenda for meeting. Jacy Robbins to facilitate, but all directors to speak and present at meeting accordingly.	Jacy Robbins Officers Board	31 Aug 19
6.	Confirm how voting process and membership dues will be handled at annual meeting. Create member sign-up sheet and election ballot.	Janet Hudson Sydney Burton Christy Sellers	31 Aug 19
7.	Following Board of Directors and Officers elected at meeting by steering committee: <u>Board of Directors:</u> <u>Officers:</u>	INFO	21 Aug 19

## Minutes of Meeting

Action	Description	Responsible	Due Date
	Jacy Robbins (Zone 2)President Miriam Jones (Zone 1)Vice President Tim Bays (Zone 3)Vice President Roxanne Henriksen(Zone 1)Treasurer Sydney Burton (Zone 2) Secretary Molly Kelley (Zone 1) Robert Raetsch (Zone 2) Janet Hudson (Zone 2) Eilen Thedford (Zone 3)		
8.	Establish communication protocol for posting on Facebook, email notifications, etc. Who will be responsible, who can request posting and approval process. <b>Update:</b> All members may ask for information to be posted on Facebook through Christy Sellers, but approval will be through the President. If not posted a response will be provided on why.	All	21 Aug 19 CLOSED
9.	Decide appropriate committees, see list of committees below: <ul style="list-style-type: none"> <li>Executive Committee – Chair: Jacy Robbins + Officers</li> <li>HSE (incl. river clean-up) Committee – Chair: Tim Bays</li> <li>Communications and Public Relations – Chair: Sydney Burton</li> <li>Fundraising – Chair: Molly Kelley</li> <li>Membership – Chair: Janet Hudson</li> <li>GBRA – Chair: Janet Hudson</li> <li>Technical Committee on Dam Construction – Chair: Jacy Robbins</li> <li>Financing Committee on Dam Construction – Chair: Miriam Jones</li> </ul>	INFO	21 Aug 19 CLOSED
10.	Start members roster showing date, name, address, phone number, email, status of dues.	Sydney Burton	31 Aug 19
11.	Start Corporate record book to include minutes, by-laws, Certificate of Formation, members roster, etc	Sydney Burton	15Sep 19
<b>Gate Replacement Re-evaluation &amp; Options</b>			
12.	Jacy Robbins provided overview of the gates replacement options and re-evaluation steps being taken. Working closely with Lake McQueeney Dam Construction Sub-Committee (John Ewald, Paul Mueller and Jack Browder). Main goal is finding lowest life cycle cost that is technically acceptable. Currently working to gather all information to make an informed decision and present to lake association for approval.	INFO	N/A
13.	Freese & Nicholas (FNI) Evaluation Report reviewed and Technical Clarifications Register sent to GBRA (Charlie Hickman) for response. Awaiting response from FNI <b>Update:</b> Responses to all questions from all lake associations compiled and provided to relevant persons.	FNI	8 Aug 19 CLOSED
14.	August 2 <sup>nd</sup> – Site visit to Lake McQueeney Dam hosted by GBRA to understand how current gates are designed and operated. Jacy Robbins to attend. <b>Update:</b> J. Robbins to provide site visit report to group providing details of visit and explaining how hydroelectric system and spillways operate.	Jacy Robbins	31 Aug 19
15.	August 8th Meeting – Dam Construction Workshop put on by Freese &	Jacy Robbins	8 Aug 19



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	Nicholas and GBRA as an open forum discussion to answer questions about the gate replacement evaluation.		CLOSED
16.	Request GBRA to facilitate a meeting with LCRA to provide feedback on following: <ul style="list-style-type: none"> <li>Hydraulic Crest Gates at Max Starcke Dam (Lake Marble Falls)</li> <li>Obermeyer Gates (Bay City Dam where Colorado dumps into Matagorda Bay)</li> </ul> Similar to meeting FOLM had with Brazos River Authority on Morris Sheppard Dam (Possum Kingdom Lake) <b>Update:</b> Not required anymore.	Jacy Robbins	29 Jul 19 CLOSED
17.	Request meeting with Black & Veatch to understand cost and specifically review Estimate Basis <b>Update:</b> Black & Veatch present at workshop meeting on August 8 <sup>th</sup> and answered estimate questions. Responses to all questions from all lake associations compiled and provided to relevant persons.	Jacy Robbins	29 Jul 19 CLOSED
18.	Request GBRA perform Root Cause Analysis for gate failure at Lake Dunlap not just Failure Mode Analysis. <b>Update:</b> Findings of investigation will be made public. Report provided showing failure of gate hinges and pin.	Jacy Robbins	29 Jul 19 CLOSED
<b>Gate Replacement Funding</b>			
19.	Decide best approach and how to support Mr. Sutter. <b>Update:</b> Member may join, but no board member to join lawsuit.	Jacy Robbins	12 Aug 19 CLOSED
20.	Decide if Lake Association will have all the information and be prepared to present to Seguin City Council on Tuesday, August 20 <sup>th</sup> . <b>Update:</b> Meeting moved tentatively to October 4 <sup>th</sup> . Information to be sent to members once confirmed.	All	4 Oct 19
21.	Task Force meeting Monday July 29 <sup>th</sup> – Miriam Jones, Jacy Robbins and Bill Campaigne from MLNDA to attend. Miriam Jones to provide summary of meeting to group. <b>Update:</b> Information from meeting distributed to association.	Miriam Jones Jacy Robbins Bill Campaigne	29 Jul 19 CLOSED
22.	Request meeting with GBRA to understand expected income from hydroelectric once new gates are in place: <ul style="list-style-type: none"> <li><i>Expected revenue – expected power generation &amp; GVEC rate</i></li> <li><i>Expected expenses – GBRA present historical information</i></li> <li><i>Water Sales impact if gates not fixed</i></li> <li><i>Hydroelectric water right subordination in the 80's</i></li> </ul> <b>Update:</b> response provided by GBRA, but not able to allocate cost between hydroelectric O&M and spillgate O&M. May need to consider 3rd party cost evaluation of hydroelectric system. GBRA performing internal assessment to decide if hydroelectric system can be profitable. Findings of assessment to be made public.	Jacy Robbins	29 Jul 19 CLOSED
23.	Request meeting with Guadalupe Appraisal District to determine accurate way of evaluating cost impact of lake properties without the dam. <b>Update:</b> Economic Impact Analysis would provide more than just property value losses, but the entire economic impact of losing the lakes. Roughly \$30,000 for the study for which the County maybe willing to pay for. FOLM leading efforts, need to collaborate with Lindsey Gilm. MLNDA will aim to fund their portion of study.	Miriam Jones Brad Jones	15 Sep 19



## Minutes of Meeting

Action	Description	Responsible	Due Date
24.	Decide on forming water improvement taxing district. All other lakes going ahead with this. Important we run all options in parallel. Find out initial cost to form district. Best option is to form one single district with the other lakes. If all parties contribute funds (GBRA, County, State and other lakes through taxing district) we will look as if we are not willing to contribute anything. <b>Update:</b> Set-up time to have Steve Robinson advise association of process. Discuss with MLDNA member Brent Hammond who has knowledge of taxing districts	J. Robbins	15Sep 19
25.	Consider following meetings after membership meeting and directors and board in place: <ul style="list-style-type: none"><li>GBRA meeting – level of funding expected, management and operations, etc. Find out what was agreed with PLDA</li><li>Guadalupe Commissioners Meeting – meeting to discuss role in supporting</li><li>City of Seguin planning and development and city attorney – meet to discuss role in supporting. This may first be kicked off through City Council Meeting.</li></ul>	ALL	31 Aug 19
26.	Decide who will represent and attend the Seguin Parks Master Service Plan and what comments will be provided. <b>Update:</b> Jacy Robbins, Janet Hudson and Sydney Burton currently planning to attend	All	29 Aug 19
27.	Look into historical designation of dams for possible funding. Identify road blocks and obstacles.	Janet Hudson	15 Sep 19
28.	Continue to search for fundraising ideas. Possibly Last Weekend on Meadow Lake Fundraiser	Molly Kelley	31 Aug 19

Minutes approved by:

MLNDA President

Signature

MLNDA Secretary

Signature