



# Minutes of Meeting

|              |   |           |                              |
|--------------|---|-----------|------------------------------|
| Subject:     | <b>MLNDA Board of Directors Meeting</b> |           |                              |
| Reference:   | -                                       | Date:     | 21 <sup>st</sup> March, 2022 |
| Prepared By: | J. Robbins                              | Time:     | 1830hrs (6:30pm)             |
| Approved By: | J. Robbins / M. Messersmith             | Location: | Conference Call (Zoom)       |

|                 |   |
|-----------------|---|
| <b>Company:</b> | <b>Attendees:</b>   |
| MLNDA           | Jacy Robbins, Andy Taylor, Michael Messersmith, Roxanne Henrickson, Miriam Campbell, Mark Earl, Danelle Roddy, Christy Sellers, Mike Meskill, Brent Hammond |
| Absent          | Gary Love, Paul Bluntzer, Robert Raetzsch, Jack Walker  |
| Distribution    | Attendees + Absent + Membership   |

| Action   | Description   | Responsible                 | Due Date            |
|--|---|-----------------------------|---------------------|
| <b>MLNDA General/ Administrative</b>   |   |                             |                     |
| 1.   | Called Meeting to order <b>Time: 6:35pm</b><br>Adjourned Meeting <b>Time: 8:32pm</b>  | J. Robbins                  | On-going            |
| 2.   | Treasurer's Report – bank account status, donations/fees received, expenses paid, etc.<br><b>Update 21-Mar-22:</b> \$70,410.46 balance as of 21-Mar-22.<br>\$0.00 expense paid<br>\$146.28 contributions this month   | R. Henricksen               | On-going            |
| 3.   | Motion passed at last October's Board Meeting to add following officers as authorized persons on MLNDA account for withdrawals: J. Robbins (President), A. Taylor (Vice-President), and Mike Messersmith (Secretary).<br><b>Update 08-Nov-21:</b> Authorized persons listed will need to visit First Commercial Bank in Seguin to have name added.<br><b>Update 10-Jan-22:</b> To be completed by authorized persons.<br><b>Update 21-Feb-22:</b> M. Messersmith to provide bank with signed minutes (MoM-22, Action #4) showing when J. Hudson resigned from board and minutes (MoM-23, Action #7) showing addition of authorized persons. Afterwards, M. Messersmith and A. Taylor to visit bank and fill out paperwork to be added to MLNDA account. | M. Messersmith<br>A. Taylor | 30-Mar-22           |
| <b>Membership and Communications Committee – Chair: D. Roddy, Co-chair: C. Sellers</b> |   |                             |                     |
| 4.   | Membership Roster Updates – membership roster, new members, etc.<br><b>Update 21-Mar-22:</b> 162 individuals (142 renewed, 20 new), no changes<br>94 households (82 renewed, 12 new), no changes  | C. Sellers                  | On-going            |
| 5.   | Discuss best approach for informing lake property owners, not part of MLNDA, of MLNDA's plan to preserve Meadow Lake. 75 lake property owners are not part of MLNDA and some 40 previous members have not renewed.<br><b>Update 21-Mar-22:</b> Letter to be sent out upon completion of engineering study and decide date of Zoom meeting with membership.  | Board                       | 21-Feb-22<br>CLOSED |
| 6.   | Discuss venue for next annual membership meeting planned for sometime in September. To present efficiently information to membership, a venue with IT equipment is preferred leaving Seguin Library, GBRA Annex, and St. James as possibilities.  | D. Roddy                    | 21-Feb-22<br>CLOSED |

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|---|--|--|---------------------|
|   | <b>Update 21-Mar-22:</b> Plan to use Seguin Library with 128 persons capacity. Earliest we can reserve is 3 months. Mark calendar to reserve around mid June.  |  |                     |
| 7.  | Discuss membership update for this month. Suggest discussing at end of board meeting.  | M. Messersmith<br>C. Sellers<br>J. Robbins | 21-Mar-22           |
| <b>HSE Committee – Chair: M. Earl</b>   |  |  |                     |
| 8.  |  |  |                     |
| <b>Fundraising Committee – Chair: M. Jones, Co-Chair: S. Fitzgerald</b>                 |  |  |                     |
| 9.  | Update on fundraising donation efforts:<br><b>Update 10-Jan-22:</b> \$162,292 raised to date towards the goal of \$180,000. With current plans of performing additional studies including geotechnical investigation and economic impact study, reaching the full fundraising goal will be necessary.<br><b>Update 21-Feb-22:</b> With initiation for the WCID planned in the upcoming months this may present a good time opportunity to reinstate support for fundraising. Funds have been raised for the expected WCID creation costs, but further funds may be needed to support additional studies. | M. Jones<br>T. Anders                      | Ongoing             |
| <b>Engineering &amp; Construction Committee – Chair: J. Robbins, Co-Chair: L. Moore</b> |  |  |                     |
| 10.   | Provide updates and progress of engineering study to Board:<br><ul style="list-style-type: none"> <li>- End of January 55% complete, invoiced \$68,750</li> <li>- Stabilization required, training walls looking satisfactory</li> <li>- Expected draft engineering report end of March.</li> <li>- Review current estimated costs with Board and decide path forward.</li> </ul>  | INFO                                       | 21-Mar-22<br>CLOSED |
| 11.   | Path forward:<br><ul style="list-style-type: none"> <li>• FNI to submit draft engineering report including access to all historical documentation.</li> <li>• Decide on contracting strategy. Identify major risks.</li> <li>• Bid respective work packages. This will be budgetary bids due to length of duration before start of construction.</li> <li>• Agreement with Sorenson for operation and maintenance.</li> <li>• Agreement with GVEC on power sales.</li> </ul>   | INFO                                       | 21-Mar-22           |
| 12.   | Project Information Form (PIF) for initial application to TWDB for the Clean Water Revolving Fund to be completed and submitted by end of the week. J. Robbins and M. Evans, Funding Specialist from Freese and Nichols, will complete with cost input from Freese and Nichols Engineering.<br><b>Update 21-Mar-22:</b> PIF submitted on 4-Mar-2022 and accepted by TWDB for inclusion into Fiscal Year 2023's Intended Use Plan.  | J. Robbins<br>FNI                          | 26-Feb-22<br>CLOSED |
| 13.   | Last board meeting approved travel budget for MLNDA representatives to visit Obermeyer Hydro. As an update, visit will aim to include all major parties providing for what's expected to be a productive meeting. Freese and Nichols, Sorenson Engineering, Obermeyer Hydro and MLNDA planning to attend. Likely meeting will be held end of March / early April after study completion.   | J. Robbins<br>L. Moore                     | 30-Mar-22           |
| <b>Financing &amp; District Committee – Chair: M. Meskill, Co-Chair: A. Taylor</b>      |  |  |                     |



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|--------|--|--------------------------|---------------------|
| 14.    | <p>To have a November election Board will need to make a decision by end of March / early April rather to move forward with WCID creation. Board to weigh all possible financing options in decision.</p> <p><b>Update 21-Mar-2022:</b> To apply for the potential next round application for low interest financing with TWDB, expected in November 2022, the WCID creation process needs to be kicked-off ASAP. It is advised to plan for a total of 8 months to create the WCID; with 4 months planned for WCID petition completion and 4 months for election. The first critical step is to start the metes and bounds survey followed by petition of district members.</p> <p>Move the board to approve \$25,000 to start the metes and bounds survey with expected duration of 2 months and to authorize B. Hammond to execute contract on behalf of MLNDA.</p> <p><b>Motion to Accept:</b> J. Robbins <b>2<sup>nd</sup> Motion:</b>A. Taylor<br/><b>Motion Passed:</b> Unanimously Approved</p> | Board                    | 30-Mar-22<br>CLOSED |
| 15.    | Discuss updates to lawsuit.  | INFO                     | 21-Mar-22           |
| 16.    | Send out proposed district map to membership.  | J. Robbins<br>C. Sellers | 26-Feb-22           |

Minutes approved by:

MLNDA President

Signature

MLNDA Secretary

Signature